

Stipulation and Order to Change a Court Order or Judgment

A stipulation is a formal written agreement between parties to change a current court order or judgment. Because this is a stipulation, neither party will have to appear in court. If this agreement is approved and signed by the judge, it becomes a court order. **Do not** submit this form to the court without the other party's signature, as the court will **not** contact the other party to obtain it for you. You are encouraged to seek legal assistance to verify that these forms are the most appropriate for your situation, as **court staff cannot give legal advice**.

Procedural Checklist

1. Complete the **Stipulation and Order to Change a Court Order or Judgment (FA-604)**.
2. Make three (3) copies of the **Stipulation and Order (FA-604)**. Prepare two self-addressed stamped envelopes, one addressed to you and one addressed to the other party. If the State of Wisconsin is a party, make one more copy and address one unstamped envelope to your local Child Support Agency.
3. File, by mail or in person, the original, copies, and envelopes with the Clerk of Courts Office. In Milwaukee County, mail or take them to the Family Court Commissioner's Office.
4. The court will review the documents and either approve and send each party a signed copy of the court order **or** not approve and return the copies to you.