

## FINANCE AND HUMAN RESOURCES COMMITTEE MEETING

Tuesday October 15, 2019

IVES GROVE OFFICE COMPLEX

AUDITORIUM

14200 WASHINGTON AVENUE

STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Bernberg, Nielsen, Pringle, Wisch, County Board Chairman Clark, County Board Vice Chairman Cooke, Supervisors Buske, Demske, Grove, Kaprelian-Becker, Maier, Maldonado, Osterman, Roanhouse and Trottier, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Brian Nelson, Finance & Budget Analyst Kris Tapp, Public Works & Development Services Director Julie Anderson, Human Resources Director Karen Galbraith, Corporation Counsel Michael Lanzdorf, Communications Manager Mark Schaaf, Human Services Director Hope Otto, Deputy Human Services Director Brenda Danculovich, Deputy Human Services Director Kristin Latus, Information Technology Director Suchi Wadhwa, Area Extension Director Bev Baker, Asst. Corporation Counsel – Child Support Jeff Leggett, Asst. Corporation Counsel John Serketich, Fiscal Manager Gwen Zimmer, Carrie Neubecker from Founders 3, Buildings & Facilities Superintendent Karl Jeske, Asst. Superintendent Building & Facilities Mark Hoefs, Superintendent Highway Dave Prott, Conservationist Chad Sampson, Superintendent Development Brian Jensen, Maintenance Supervisor Mike Olexa, Engineering Supervisor Roley Behm, Civil Engineer Alex Valley, Audit & Account Manager Patrice Brunette, Detention Superintendent Ed Kamin, Administrator of Aging & Disability Michelle Goggins, Youth & Family Service Manager Kerry Milkie, Economic Support Manager Claribel Camacho, Project Manager Liam Doherty, Medical Examiner Michael Payne, Finance Manager Crystal Moore, Real Property Lister Kimberly Christman, Travis Richardson and Register of Deeds Connie Cobb Mads

Absent: Youth Representative Trujillo

Excused: Supervisor Dawson

### **Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 p.m. by Chairman MillerM.

### **Agenda Item #2 – Chairman Comments**

Chairman Miller made a comment about the Budget process and Youth Representative Eifert read the Youth in Government Statement.

### **Agenda Item #3 - Approval of minutes from the October 14, 2019 meeting.**

**Action:** Approve the minutes from the October 14, 2018 Finance & Human Resources committee meeting as amended. **Motion Passed Moved:** Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

### **Agenda Item #4 - Committee review of individual Department Budgets with Department Heads:**

- a) County Board – Governmental Services Section 1 – 5:07 – 5:09 pm – County Board Chairman Rusty Clark discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**The Committee requested that the Goals for the County Board be discussed with all Supervisors – Chairman Clark stated he will make that a duty of the Vice Chair.**

- b) County Clerk – Governmental Services Section 2 – 5:09 – 5:12 pm – County Executive Jonathan Delagrave discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**The Committee requested how the revenue for elections is broken down by each election.**

- c) County Executive – Governmental Services Section 3 – 5:12 – 5:18 pm – County Executive Jonathan Delagrave discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- d) County Treasurer – Governmental Services Section 4 – 5:18 – 5:22 pm – County Executive Jonathan Delagrave discussed the budget with the Committee, other County Board Supervisors and Youth Representatives

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- e) Register of Deeds – Governmental Services Section 5 – 5:22 – 5:30 pm – Register of Deeds Connie Cobb Madsen discussed the budget with the Committee and other County Board Supervisors.
- f) Corporation Counsel including Building & Facilities Management and Office of Child Support Services – Administrative Services Sections 8 - 10 – 5:30 – 6:10 pm – Corporation Counsel Michael Lanzdorf and Asst. Corporation Counsel – Child Support Jeff Leggett, Asst. Corporation Counsel John Serketich, Public Works & Development Service Director Julie Anderson, Buildings & Facilities Superintendent Karl Jeske and Carrie Neubecker from Founders 3 discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

Included in the Corporation Counsel discussion was Reefpoint Marina – Public Works & Development Services Section 23 and Capital in Statistical Section 46 Page 40

- h) Public Works & Development Services including Development Services, Golf Division, Highway Division, Land Conservation Division, Land Information Office, Parks Division, Southeastern Wisconsin Regional Planning Commission (SEWPRC) and Sports Complex – Public Works & Development Services Sections 17 – 22 and 24 - 25 and capital in Statistical Section 46 Pages 39 - 41 – 6:10 – 7:00 pm – Public Works & Development Services Director Julie Anderson and Audit & Account Manager Patrice Brunette discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**The Committee requested to receive the comparison used for the increasing of the Development Services Fees.**

**The Committee requested the amount in the LAWCON Funds.**

**The Committee requested that the annual report for Riverbend be sent to the full County Board.**

Supervisor Shakoor left the meeting at 6:20 pm.

Chairman Miller called a recess at 7:00 pm

Chairman Miller called the meeting back to order at 7:17 pm.

- i) Cultural Activities – Miscellaneous Dept Section 42 and Capital in Statistical Section 46 Page 43 – 7:17 – 7:22 pm – County Executive Jonathan Delagrave discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- j) Lakeshore Library System – Miscellaneous Dept Section 44 – 7:22 – 7:25 pm – County Executive Jonathan Delagrave discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- k) Human Services Department including Human Services Divisions, Veterans, Health Services, Racine County Alternatives Program, Data & Performance Analytics and Medical Examiner’s Office – Human Services Section 32 – 38 and Capital in Statistical Section 46 page 43 – 7:25 – 8:20 pm – Human Services Director Hope Otto, Deputy Human Services Director Brenda Danculovich and Fiscal Manager Brian Nelson discussed the budget with the Committee and other County Board Supervisors.

**The Committee requested that a summary or graphic presentation be provided for the following goals from the Human Service Department Page**

- 1) **Work closely with community resources and navigators to heighten awareness and increase enrollment in the Wisconsin Shares Program.**
- 2) **Successfully market, engage, and empower the community to navigate services that are provided by the Human Services Department through out various Community Outreach initiatives.**

**The Committee requested the materials used for wage comparison for various areas.**

**The Committee requested that the link to the Salary Schedules be sent to the full County Board.**

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**Agenda Item #5 – Staff Report – No Action Items.**

Chairman Miller mentioned that the next Finance & Human Resources Committee will be on Thursday October 24<sup>th</sup> before the County Board Meeting and that on Wednesday October 30<sup>th</sup> the Budget Deliberation will be done.

Chairman Miller requested that any supervisor work with Finance Department to have any amendment in the proper order for presentation at October 30<sup>th</sup> Meeting but also stated that amendments can be brought forward at the November 5<sup>th</sup> County Board meeting when the budget is adopted.

**Agenda Item #6 - Adjournment.**

**Action:** Adjourn the meeting at 8:25 pm. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.