

2019 PROGRAM SPECIFICATION
Premier Workforce Solutions

PROGRAM #: 658

STANDARD PROGRAM: Mobile Response Staff

TARGET POP: MI

YEAR: 2019

UNITS: Actuals

CLIENTS: N/A

ALLOCATION: TBD

UNIT DEFINITION: Actual Expenses

GEOGRAPHICAL AREA TO BE SERVED: Southeast Wisconsin

DAYS/HRS OF SERVICE AVAILABILITY: 24 hours/day, 7 days/week

MINIMUM STANDARDS:

Provider must agree to comply with the following terms and conditions:

- Standard contract language
- Certification standards where applicable
- Fiscal and program reporting criteria
- Allowable Cost Policy
- Audit criteria
- Policies and procedures as defined in Racine County Human Services Department Contract Administration Manual
- Maintain adequate liability coverage
- Civil Rights/Affirmative Action Policies
- Criminal background checks for staff
- Drug screening, driver's license checks and reference checks
- Human Resources Condensed Policy Manual for Student Interns, Volunteers, Temporary Agency and Contracted Staff.
- Payment of all wages, payroll taxes, worker's compensation, social security, federal and state unemployment insurance and any and all other federal and state taxes relating to the staff
- Fair Labor Standards Act
- Withholding payroll taxes, paying unemployment insurance, worker's compensation and social security contributions
- Complete performance evaluations and discipline and maintain employment records
- Recognize that authorization for services is approved by Racine County Human Services Department.
- All informational materials (program descriptions, brochures, posters, etc.) must identify it as a RCHSD program through the use of a standardized RCHSD format provided by Racine County.
- The program must be identified as a RCHSD program in all public presentations and media contacts/interviews.
- All Provider external vacancies shall be advertised on JobCenterofWisconsin.com and Indeed.com

PROGRAM DESCRIPTION:

The Provider will provide 4 FTE contracted staff and payroll services for the Behavioral Health Services of Racine County located at the Racine County Dennis Kornwolf Service Center.

This is a 24 hour/7 day a week operation, including weekends and holidays.

Basic Function

To provide mobile crisis response services to individuals experiencing an emergency mental health (including Alcohol and Other Drug Abuse) service need. Service delivery generally occurs at local hospitals, in-home assessments, Racine County jail and Juvenile Detention.

Essential Duties

1. Respond in person to all cases (voluntary or involuntary) of individuals allegedly in need of emergency mental health stabilization. Individuals include children adolescents and adults.
2. Coordinate information with appropriate medical and law enforcement personnel to assess individuals and determine their needs.
3. Provide access to the least restrictive treatment alternative appropriate to the individual's needs and within the limits identified in Chapter 51.001.
4. Utilize the Racine County Human Services Mental Health Assessment and Response Plan to assess individuals and determine the level of care needed to provide immediate relief of distress in the crisis situation; reduce the level of risk and provide access to services. When required, sign necessary paperwork for individuals requiring an emergency detention. Coordinate placement of individuals requiring hospitalization and provide fiscal authorization for hospital admissions when appropriate.
5. Provide follow-up contacts to individuals post crisis to continue assessing the further need for stabilization and after care services, including information about community resources.
6. Review all individuals admitted to hospitals to determine level of care need.
7. When appropriate, transport individuals using personal vehicle or one provided by Racine County.
8. Participate in supervision, staffing and consultation and Crisis training program.
9. Performs other duties as assigned.

Supervision Received

Receives supervision from the Mobile Response Clinical Supervisor and shift supervisor(s). Training and clinical supervision hours leading to APS, LPC and LCSW certifications are available.

Qualifications

- Bachelor's degree in social work or related human services field. Master's level preferred.
- Preferred one-year full time post graduate experience as a Social Worker or in a related professional position (experience does not include internships, school or volunteer experiences).
- Work experience should include experience in at least 4 of the following activities: psycho-social assessment, treatment plan development, treatment plan implementation, use of community resources, providing direct treatment services, conducting child or elder abuse/neglect investigations, development of social histories, or initiating court actions including acting as petitioner in court.
- Valid Wisconsin driver's license.

Knowledge, Skills & Abilities

- Knowledge of DHS 34, Chapter 51 Wis. Stat. (Mental Health Act), Chapter 55 and 54.
- Ability to respond to crises and to make appropriate assessments.
- Knowledge of community resources.
- Ability to work well with others.
- Ability to communicate effectively orally and in writing.
- Ability to perform basic data entry/computer skills.

EVALUATION OUTCOMES:

1. 100% of referred candidates will meet minimum qualifications per the job description provided by Racine County.
2. 90% of vacancies will be filled within 60 days of initial posting.
3. 90% of employees will maintain a position within Racine County for the calendar year, maximizing employee retention.

An Evaluation Outcome Report must be submitted to Racine County HSD Contract Compliance Monitor by 2/1/20.